

**ADIRONDACK CENTRAL SCHOOL
ADIRONDACK HIGH SCHOOL
BOONVILLE, NY 13309**

REGULAR BOARD MEETING MINUTES – May14, 2019

MEMBERS PRESENT	OTHERS PRESENT
John Abdo - President Richard Gallo – Vice-President Sandra Beasock Mark Emery Michael Kramer Doug Muha	Edward Niznik, Superintendent, Sharon Cihocki, Business Administrator, Michelle Freeman, District Clerk, Heidi Smith, HS Principal; Dan Roberts, Asst. HS Principal; Jill Schafer, WL Principal; Wendy Foye, FPT Principal/Director of CSE; Wendy Keehfus-Jones, BE Principal; Jill Rowlands-Will, MS Principal; Cynthia Lauzon, Athletic Director; Cameron Teachout, Director of Facilities III; Brian Maneen, Transportation Supervisor; Marie Yager,
<u>MEMBERS EXCUSED:</u> Almanda Sturtevant	

At 7:41 p.m. Mr. Abdo called the Regular meeting to order immediately following the Public Hearing.

PUBLIC FORUM:

Mrs. Yager – wished Mrs. Candee, Special Ed. teacher, who is retiring all the best. She was a great teacher. She is very proud of her. Also, bus driver John Brand who retired. Thank you for all they did here at Adirondack. Good luck to the board candidates who are running for election.

Mr. Brach – stated Adirondack is a \$29 million organization, probably largest in the area. The Board president is the CFO of this organization. The Board needs to take into consideration the CFO has charges against him, guilty or not.

Mr. Healt – stated Forestport Elementary Pre-K was moved when it got down to 11 students, what is going to happen when West Leyden Pre-K gets down to 11 students? Mr. Niznik explained the number was 7 students at Forestport, he doesn't know where 11 came from, but Pre-K was moved to Boonville Elementary when there were only 7 students enrolled.

Mr. Johnson – asked about the bus situation where another school district transported our baseball team to their game. Mr. Niznik explained about the driver shortage, not only here, but throughout the state and even other states. The decision was made by both school's athletic directors and transportation supervisors. The other district was helping us out. It was that or cancel the game and we want our students to be able to play.

Public Forum ended at 7:56 p.m.

ADMINISTRATOR REPORTS:

Ms. Lauzon – Director of PE, Health Athletics:

- Thank you to Mr. Maneen, coaches and parents for working together to get things accomplished with sports.
- The one home track meet went well. Thank you to Mr. Teachout and crew for getting the track ready.
- Sports teams are doing well, getting games in despite the weather. Not easy.

Brian Maneen – Transportation Supervisor:

- Thank you to Mrs. Cihocki and Mr. Niznik with recruiting bus drivers, paid training, paying for fingerprints, have gotten 5 applications in.
- Thank you to Ms. Lauzon with the sports scheduling, it will continue to work.
- Transportation has started looking at runs for next year to be more efficient.

Cameron Teachout – Director of Facilities:

- Audit conducted for asbestos, overall very happy.
- Capital project kicking off. Weather pushed things back a bit.
- Going through and doing spring cleaning, found things that don't work, may be able to put in auction.
- Coordinating with kitchen for equipment for auction.
- Looking at new kitchen vendor that is more responsive.
- Will be flushing fire hydrants located on the HS/MS campus.

Mrs. Smith – High School Principal:

- SATs have been given.
- Students participated in NYSSMA, Skills USA, Quiz Bowl, allowing kids to shine.
- BOCES Honor Society honored three of our students.
- Regents are coming up in June, preparing for those.
- Graduation walk will be on June 6th.
- Prom is this weekend.

Mr. Roberts – Asst. High School Principal:

- Will be doing fire drills and lockdowns, weather permitting.
- Today a group from Michigan brought driving simulators to the high school for students just in time for Prom this weekend. Students signed a pledge.
- Day after Prom some students will be heading to New York City to see the Broadway show Mean Girls.

Mrs. Keehfus-Jones – Boonville Elementary Principal:

- The Book previously talked about is here (passed one around). Parents could order separate copies.
- 235 students participated in the Water Safari Reading Program. Each student will get one pass to Water Safari this summer.
- A transition team consisting of administration, teachers and parents from FPT and BE met three times to come up with ways to make students from FPT Elementary transition to Boonville Elementary as smooth as possible. Using survey results, activities have been planned for both staff and students to become familiar with BE. Thank you to everyone for being a part of the transition team.

Mrs. Foye –Forestport Principal/CSE Director:

- Mrs. Hoke will be hosting an author’s tea on May 31st.
- Forestport students will be having a fun run. Students can run or walk a ½ mile or mile.
- Science testing will be done on May 22nd.
- In Special Education, they have been selected for Medicaid training, a tool for assistance.
- Special Education students will be attending a summer program through Jeff-Lewis BOCES.

Mrs. Guernsey – Director of Curriculum, Instruction Assessment & Data:

- 4th and 8th grade Science Performance test is coming up next week.
- In data, busy submitting reports by June 30th.
- STAR testing begins May 20th – June 7th.
- Elementary grade level meetings are being held and working with transition team collaborating on next year.
- Professional Development Plan is due to the State.

Mrs. Schafer – West Leyden Elementary Principal:

- Mrs. Wilbert and Ms. Kornatowski’s students made New York State 3D maps, they are so cool.
- WL PTA had a book fair last week. Students were challenged to raise \$50 and they raised over \$500. Each class received \$35 to go shopping with and got to watch the principal dance on stage in a dinosaur costume.
- STEAM challenge coming up is building marble runs.
- Staff appreciation was celebrated last week – thank you to all staff, was fun celebrating.
- Chromebooks are being distributed to BE/FPT.
- Looking forward to Google camps this summer.

Mrs. Rowlands-Will – Middle School Principal:

- Mr. Wiedrick, Math Teacher, is being recognized for completion of the NYS Master Teacher program at Oneonta on May 17th.
- Students collected \$361 for Pennies for Patients, over the years they have raised \$7,022.90.
- 65% of students participated in the Math State Assessments.
- Algebra field test was administered.
- NJHS will be hosting a Book Fair at the end of the month.
- 5th & 6th graders will be having a field day instead of a track meet this year.
- 8th graders will be going to Career Jam in Watertown.
- Selected band/chorus students participated in the NYSSMA Solo Fest.
- MS band students will be going to Darien Lake.

CONSENT AGENDA:

Mr. Gallo moved and Mrs. Beasock seconded, carried 6-0; the Board approved the following by a consensus motion:

Minutes:

April 25, 2019 Special meeting.

Non-Teaching Substitutes:

Non-Teaching:

Amanda Prashaw – Substitute Food Service Helper and School Monitor

pending background clearance

Field Trip:

Forestport 4 th & 5 th graders to Fort Stanwix	5/30/19
National Jr. Honor Society students to Rocky Point in Inlet	5/31/19
WL 4 th graders to AMF Pin-O-Rama in Utica	6/5/19
Class of 2019 to Dorney Park in PA	6/7/19
Ag Science Class to Cornell Cooperative Extension & Oneida Co. Jail	6/7/19
6 th graders to Lewis Co. Humane Society, Erwin Park & various businesses in the village to do community service projects	6/11 & 6/12
BE Mrs. Korman’s students to the Rosamond Gifford Zoo in Syracuse	6/12/19
Forestport students to Water Safari	6/17/19

Building Use:

Boonville PTA to use room 303 and cafeteria for a Book Fair, Bingo, arts, crafts, summer reading kick off.	5/23/19
FFA to use the Ag areas for their end of year ceremony.	6/4/19
BE 5 th graders to use the gym for their fun night.	6/10/19
Dodge Pratt Northam Center to use BE auditorium, bathrooms, music room for summer musical.	7/1 – 8/16/19
NY Logger Training to use a high school classroom for a meeting.	8/16/19

REGULAR AGENDA:

Mr. Kramer moved and Mr. Muha, carried 6-0; the Board approved the following:

Special Education Teacher Retirement:

Resolved that, upon the recommendation of the Superintendent, the Board accepted, with much regret, the resignation for the purpose of retirement from Mrs. Mary Ann Candee, Special Education Teacher effective June 30, 2019.

Tenure:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education awarded tenure to Ms. Alexandra DeJong in the Area of Science effective September 1, 2019.

Permanent Appointments:

Resolved, that upon the recommendation of the Superintendent of Schools, the Board of Education appointed the following to permanent positions following their successful completion of their probationary periods effective May 15, 2019:

- >> Beatrice Joslin - Food Service Helper
- >> Kathleen Alamond – Bus Driver

Lifeguard IIB Probationary Appointment:

Resolved, that upon the recommendation of the Superintendent of Schools, the Board of Education appointed Delaney Dorrity, Lifeguard IIB, from a provisional appointment to a probationary appointment effective May 15, 2019. Ms. Dorrity will serve a 13-week probationary appointment.

Asbestos LEA:

Resolved that, upon the recommendation of the Superintendent, the Board appointed Cameron Teachout, Director of Facilities III, as Asbestos LEA.

Mrs. Beasock moved and Mr. Gallo seconded, carried 6-0; the Board approved the following:

SEQRA Resolution:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education adopted the following resolution regarding the State Environmental Quality Review Capital Project:

WHEREAS, the Board of Education of the Adirondack Central School District (the “Board”) has considered the effect upon the environment of the proposed work consisting of the following Scope of Work to be completed:

High School deck reconstruction and restoration.

WHEREAS, the Board has reviewed the scope of the project and has further received and considered the advice of its architects with respect to the potential for environmental impacts resulting from the proposed action; and

WHEREAS, the Board has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR part 617.5(c), now therefore;

BE IT RESOLVED, by the Board of Education as follows:

1. The Proposed Action does not exceed thresholds established under 6 NYCRR Part 617, State Environmental Quality Review Act, (SEQRA).
2. The Board hereby determines the Proposed Action as a Type II action in accordance with the SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.
4. This resolution shall be effective immediately.

Boonville Summer Recreation:

Resolved that, upon recommendation of the Superintendent of Schools, the Board of Education approved the request from the Boonville Summer Recreation Program to use the Boonville Elementary gym, a classroom and playground Monday through Friday, July 1st – Friday, August 9th. Also, requesting the use of 2-3 school buses/drivers once a week on Thursdays during that time for field trips.

Surplus Equipment/Books:

Resolved that, upon the recommendation of the Superintendent, the Board declared equipment and/or textbooks from the District as surplus and be disposed of in the most expedient manner as per the discretion of the Superintendent of Schools.

Boonville PTA Donation:

Resolved that, upon the recommendation of the Superintendent, the Board accepted a donation from the Boonville PTA in the amount of \$8,448 for the purchase of school supplies for students.

Advancement of Monies:

Resolved that, upon the recommendation of the Superintendent, the Board gave approval to the District Treasurer to advance monies in the amount of \$114,000 to the Lunch Fund until funding is received.

- >> \$25,000 September 2018 >> \$40,000 October 2018
- >> \$14,000 January 2019 >> \$10,000 February 2019
- >> \$25,000 May 2019

Committee on Special Education:

Resolved that, upon recommendation of the Committee on Special Education, the Board of Education granted approval for placement of students.

Budget Transfers:

Resolved that, upon the recommendation of the Superintendent, the Board approved the budget transfers for March 2019.

Bus Drivers in Training:

Resolved that, upon the recommendation of the Superintendent, the Board appoint the following as bus drivers in training effective, May 20, 2019.

- >> David Page >> Gary Grow >> Richard Wood

Lead Evaluator for Teachers:

Resolved that, upon the recommendation of the Superintendent, the Board approved the following resolution:

WHEREAS, the Board of Education has been provided evidence that Adirondack Central School Administrators, Heidi Smith, Daniel Roberts, Jill Rowlands-Will, Wendy Foye, Linda Guernsey, Wendy Keehfus-Jones, Jill Schafer and Cynthia Lauzon have completed training which meets the requirements of 8 NYCRR 30-2.9 and the Adirondack Central School District’s Annual Professional Review Plan for certification as Lead Evaluators of teachers.

THEREFORE BE IT RESOLVED, that upon recommendation of the superintendent of schools, Heidi Smith, Daniel Roberts, Jill Rowlands-Will, Wendy Foye, Linda Guernsey, Wendy Keehfus-Jones, Jill Schafer and Cynthia Lauzon be certified as Lead Evaluators of teachers.

Lead Evaluator of Principals:

Resolved that, the Board approve the following resolution:

WHEREAS, the Board of Education has been provided evidence that Ed Niznik, Superintendent of Schools, has completed training which meets the requirements of 8 NYCRR 30-2.9 and the Adirondack Central School District’s Annual Professional Review Plan for certification as a Lead Evaluator of principals.

THEREFORE BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, Ed Niznik be certified as a Lead Evaluator of principals.

Election Inspectors:

Resolved that, upon the recommendation of the Superintendent, the Board approve the following as Election Inspectors for the budget vote to be held on Tuesday, May 21, 2019:

- >> Ashley Zeigler >> Beth Fox
- >> Alicia Morales >> Tonya Kazek

Unused Snow Day:

Resolved that, upon the recommendation of the Superintendent, the Board give Friday, May 24, 2019 as an unused snow day.

INFORMATION & DISCUSSION {Enclosures}:

- **Warrants**
 - General Fund Warrant # 11
 - Lunch Fund Warrant # 9
 - Special Aid Warrant # 9
 - Capital Fund Warrant #7
- Lunch/Breakfast Quarterly Report – January – March 31, 2019
- Treasurer's Reports –March 31, 2019
- Year over Year Changes in Major Revenue Resources
- Long Range Budget Analysis
- Results of Vote for the 2019-2020 BOCES Administrative Budget and Election
- Mohawk Valley Engineers’ Executive Council – “Shadow Day”

Mr. Niznik spoke about the Quiz Bowl team and what an exciting experience for them to be invited to Chicago to participate in the competition. They placed very well, a great accomplishment. Also Skills USA and Quiz Bowl will be traveling to Kentucky in June to compete at the National level. Congratulations to both teams.

Mr. Niznik also spoke about the Special Patrol Officer Program. The Board approved the program back in December. The SPO's will start on May 16th and will work 20 hours a week. Hopefully the county will continue with funding from year to year.

HANDOUTS

- Enrollment Figures as of May 1, 2019
- District Calendar, May 2019
- Claims Auditor Report – April 2019
- Conferences Approved by Superintendent

At 8:34 p.m. Mrs. Beasock moved and Mr. Emery seconded, carried 6-0; to go into executive session to discuss the employment history of particular personnel.

Michelle Freeman, District Clerk

Board members returned from executive session at 9:35 p.m. Mr. Gallo moved and Mr. Emery seconded; carried 6-0, to go into regular session.

At 9:39 p.m. Mrs. Beasock moved and Mr. Gallo seconded, carried 6-0, the Board adjourned to the Annual District Meeting (Budget Vote) to be held on Tuesday, May 21, 2019 in room G111 at the Middle School.

Edward S. Niznik, Clerk Pro-Tem